Within the next two weeks, several design decisions must be made, including:

* Design order fulfillment system.
* Detailed design of billing system modifications.
* Planning to implement a VPN.

The project manager should make these decisions with input from the operational manager and their team. After making these decisions, the design and development stages will proceed in the following order:

1. Finalize design plans for order fulfillment and billing modifications.
2. Begin the development of the order fulfillment system.
3. Modify billing software to meet Reliable’s requirements.
4. Modify the existing browser-based prescription entry to handle VPN input.
5. Test all the modifications and new functionality.

Managing and controlling the project requires regular communication with the team, stakeholders and Reliable. The project manager should provide regular status updates, identify, and mitigate risks, and ensure that the project stays on schedule.

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